

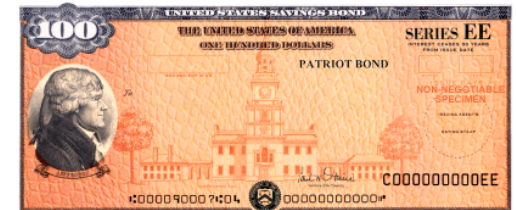
How To Establish Your TreasuryDirect® Account

1. Access the TreasuryDirect® website at www.treasurydirect.gov.
2. On the right-hand side of the webpage, locate the OPEN AN ACCOUNT menu.
3. Click TREASURYDIRECT.
4. Review the eligibility requirements.
5. Gather the list of identifying information needed to open your account.
6. Click APPLY NOW.
7. Follow the step-by-step instructions to open your account.

What Do I Need to Do to Set Up a Payroll Direct Deposit to Fund My TreasuryDirect® Account?

1. You open a TreasuryDirect® account at www.treasurydirect.gov and wait for your access card to arrive in the mail.
2. Print a copy of the E-mail from Treasury Direct that contains your account number. Use that number to complete a Direct Deposit Form. Attach the E-mail to the Direct Deposit form and submit them to your local payroll department.
3. Your payroll department deducts the requested amount from each pay and direct deposits it into your TreasuryDirect® account—just like any other direct deposit.

**SAVINGS BONDS
PAYROLL DEDUCTION
TO BE
ELIMINATED BY
SEPTEMBER 1**



**Department of Accounts
Commonwealth of Virginia**

—June 2010—

Removal of Savings Bonds Deduction

The United States Department of the Treasury has announced it will stop issuing paper savings bonds through payroll savings plans. The last payday for which savings bond deductions will be accommodated in the State's payroll system is **September 1, 2010**. And effective immediately, no new Payroll Savings Bonds deductions will be established through payroll deduction.

Why?

With **TreasuryDirect®**, the Federal Treasury can continue to offer investors the convenience of payroll savings while reducing the cost of the savings bond program. Individuals have the benefit of regularly investing in savings bonds or using their payroll contributions to purchase a broader range of securities.

Savings bonds in **TreasuryDirect®** are electronic securities in an account; they have all of the benefits of paper bonds but can't be misplaced or destroyed. Printing fewer paper bonds reduces the cost of the savings bond program and fits their long-term goal of one day issuing all securities electronically. Technology makes it possible for them to sell and maintain savings bonds and other Treasury securities electronically, which lowers the expense to the taxpayer.

How Does The Change Affect Me?

To continue your payroll savings, you'll need to open a **TreasuryDirect®** account. You can continue purchasing savings bonds (or other Treasury securities) and hold them electronically in **Treasury Direct®**. You can also have funds sent to your Treasury Direct Account through direct deposit.

What Happens to the Paper Bonds I Already Own?

The bonds you own are valid issues of the U.S. Treasury. Paper savings bonds remain available for purchase at financial institutions and the U. S. Treasury will continue to provide service and support to bondholders.

What Happens to the Partial Amounts I Contributed That Haven't Yet Been Used?

We're providing a transition period which will in many cases allow deductions to accrue to the full issue price of a savings bond. After September 1 if there is a remaining amount, it will be refunded with the next payroll. Of course, you can choose to end deductions at any time.

What is TreasuryDirect®?

TreasuryDirect® is a secure, web-based system that allows investors to establish accounts to purchase, hold, and conduct transactions online.

www.treasurydirect.gov

To Use TreasuryDirect®, Do I Need to Have a Bank Account, Internet Access, and an E-mail Account?

Yes. You will need to have an account at a financial institution to receive direct deposit payments when cashing in bonds and as a potential funding source for purchases. You also will need Internet access to view and use your account. Finally, an e-mail address is necessary so that you can receive important messages about your account.

